



Humboldt County Children and Families Commission

<http://first5humboldt.org>

Fiscal & Evaluation Committee Agenda

Agenda en español disponible [aquí](#).

Time: Wednesday January 8th, 2025 11:30 AM Pacific Time

Microsoft Teams

Meeting ID: 244 945 680 853

Passcode: 69k8zQ

The Fiscal & Evaluation Committee advises the Commission on fiscal planning, budgeting, expenditures, and fiscal policies as well as the effectiveness of First 5 Humboldt's work. The Committee reviews our evaluation framework, annual data from program surveys, and provides feedback on how we can be most effective in achieving our Strategic Plan goals.

We acknowledge that the First 5 Humboldt office is located on land within unceded Wiyot territory. We honor the Wiyot people who came before us, the community that is with us now, and the future Wiyot people. First 5 Humboldt serves the areas that are the traditional, ancestral, and present homelands of several indigenous nations, including the Hupa, Karuk, Mattole, Wailaki, and Yurok that make up Humboldt County. We encourage direct giving to Tribes and Native-led efforts, including the Wiyot Tribe honor tax.

Chair: Michele Stephens

I. Welcome and Introductions

Any member of the Committee who has a conflict of interest with any agenda item is asked at this time to notify the Committee of his or her conflict and affirm that he or she has not discussed the item with any First 5 staff, fellow committee members or commissioners. Announcing conflicts at this time will help the Chair announce Committee member recusal for specific agenda items so that it can be noted in the minutes.

II. Public Comments and Announcements

III. Approval of the Minutes

Reference: The committee will review and approve the [minutes](#) of the previous meeting.

IV. Discussion Item: FY 25-26 Budget Draft (20 minutes)

Staff: Aaron Wythe, Associate Director

Reference: The committee will review a draft of the [FY 25-26 budget](#).

V. Discussion Item: SPRC (Strategic Program Review Committee) (10 minutes)

Staff: Dan Berman, Programs Analyst

Reference: Staff will discuss the upcoming SPRC process and ask for volunteers to participate.

VI. Discussion Item: Playgroup Grant Application (20 minutes)

Staff: Dan Berman, Programs Analyst

Reference: Dan Berman will present a draft of the upcoming [playgroup grant application](#) to the committee.

VII. Discussion Item: Community Report (20 minutes)

Staff: Jen Mager, Program Coordinator

Reference: Jen Mager will present a draft of the [FY 23-24 Community Report](#) to the committee.

Next Regular Fiscal & Evaluation Committee Meeting: Wednesday March 5th, 2025

Any person who wishes to request the agenda or other meeting materials be mailed to them or who requests this agenda in an alternative format, requires translation services, or needs any disability-related modification or accommodation, including auxiliary aids or services which would enable that person to participate in the meeting should make that request to first5humboldt@co.humboldt.ca.us at least seven (7) days prior to the meeting date. The in-person meeting is typically held in a conference room that is wheel-chair accessible and disabled parking is available in the parking lot immediately adjacent to our location.